



**SOUTHERN RAILWAY**

Headquarters Office,  
Personnel Department,  
Chennai – 600 003.

No: P (G) 562/VII/Re-engagement/2024

Date: 09.12.2024

**NOTIFICATION**

Sub: Re-engagement of Retired Railway Gazetted Officers as Consultant in  
Electrical Dept -Reg.

Ref: Railway Board's letter No.2024/E(GR)I/38/I dated.29.08.2024.

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- I. In terms of Railway Board's letter dtd.29.08.2024 and with the approval of Competent Authority, online applications are invited from willing retired Gazetted Railway Officers who were in JTS (Level-10), STS (Level-11) & JAG (Level-12) for re-engagement as Consultant (Electrical) in exigencies of the Services against the vacant posts in JTS (Level-10) for Electrical department at HQRS of Southern Railway, on fixed monthly remuneration. This scheme for re-engagement of Retired Railway Gazetted Officers shall be valid only up to 31.12.2026. **The Terms & Conditions, Instructions regarding applying online & Terms of Reference are attached as Annexures "A", "B" & "C" & for guidance.**

Registration of application through online.	Date and time of Opening	09.12.2024 at 12.00 hrs
	Date and time of Closing	16.12.2024 at 23.59 hrs

**II. Vacancies:-**

Sl. No.	Department	Designation of the post	No of Officers required	Remarks
1.	Electrical (HQRS)	Consultant (Electrical)	03 (HQrs-2 & PER-1)	-

**III. Eligibility:**

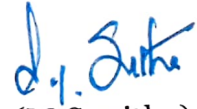
1. Retired Railway Officers of Electrical Department from JTS (Level-10), STS (Level-11) & JAG (Level-12) are eligible to apply.
2. Age limit: Maximum age limit for re-engagement shall be 65 years.
3. Medical fitness: Should be medically fit in the appropriate category as done in the Selection from Group 'C' to Group 'B'.

*A. J. Sankar*

#### IV. How to apply: -

1. Detailed instructions for filling up the **online application** is available in the web portal link [www.srhqpb.in](http://www.srhqpb.in) and also enclosed herewith as **Annexure "B"**.
2. Willing Retired Railway Gazetted Officers from JTS (Level-10), STS (Level-11) & JAG (Level-12) should apply for the post ONLINE by visiting the official website [www.srhqpb.in](http://www.srhqpb.in)
3. Willing Retired Railway Gazetted Officers are advised to carefully read the entire instructions and information available on the official websites of [sr.railnet.gov.in](http://sr.railnet.gov.in) and [srhqpb.in](http://srhqpb.in), before filling up the application online.
4. The applications received will be treated as "Invalid/Ineligible" on the following grounds:
  - (i) **Unsigned application.**
  - (ii) **Application without affixing latest photograph.**

**Encl:** Annexure "A", "B" & "C".



(M.Sunitha)

APO/Gaz.

for General Manager.

Copy to : PCEE, PCSO, CETE, CELE, CEDE, CESE, CEGE, CPM/GS/SA,  
CEE/CN/MS, CAO/CN/MS, CEE/Proj/MS, CWM/LW/PER  
Dy.CEEs/LW/PER & HQrs. WM/Elec/LW/PER.  
Dy. CPO/CW, LW & Elec WS/PER  
GS/SRMU NFIR SROA SRPOA AISCSTREA AIOBCREA

## TERMS & CONDITIONS:

ANNEXURE-"A"

1. The re-engagement of retired railway gazetted officers from JTS (Level-10), STS (Level-11) & JAG (Level-12) as Consultant to fill up **03 vacant posts** in JTS (**HQRS & PER**).
2. Remuneration: A Fixed Monthly Remuneration shall be admissible arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. Annual increment/percentage increase and Dearness Allowance shall NOT be allowed during the contract period. (Example for determining remuneration shall be as given in DoE's OM No.F.No.3-25/2020-E.IIIA, dated 09.12.2020).
3. Maximum age limit of the re-engagement shall be 65 years.
4. Suitability/competency of the retired officer shall be adjudged on the basis of last five APARs as per established norms for a DPC, before such re-engagement by a three member committee of PHODs/CHODs, as appointed by General Manager. While re-engaging such officers, medical fitness of the appropriate category shall be obtained from the designated authorities as per existing practices.
5. **The period of re-engagement shall be initially for a period of ONE year and further extendable as per requirement. No retired officer shall be engaged beyond the validity of the scheme i.e., not beyond 31.12.2026.**
6. The re-engagement of Consultant shall not be considered as a case of re-employment
7. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed nor carried forward in case the engagement is extended. Also, no payment in lieu of unutilized leaves will be paid at the time of discharge/expiry of the contract.
8. The Re-engaged officer shall not be entitled for HRA and residential accommodation. However, Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment, they may be allowed TA/DA for official tour, if any, as per their entitlement at the time of retirement.
9. The designation shall be Consultant followed by (trade name) e.g., an Officer appointed against the above posts shall be designated as Consultant (Electrical).
10. The re-engaged Officer shall be given responsibilities like inspections, supervision, etc.
11. The re-engaged Officer shall not be made in-charge of units like any Branch Officer in divisions nor be given independent charge in any Construction unit. They shall not be given Financial and D&AR powers. However, they may recommend suggestions on financial and other matters to regular Officers.
12. The re-engaged Officer shall not divulge any information gathered by him/her during the period of assignment related to the organization to anyone who is not authorized to know/have the same. For this purpose, the Consultant shall sign an Agreement of Confidentiality with the Govt. of India containing a clause on Ethics and Integrity.
13. The re-engaged officer shall be discharged immediately on joining of Selected Candidate(s) from UPSC or through departmental Selection or for any other reason as per administrative convenience based on the recommendation of PHOD/CHOD concerned.

*d. J. Zute*

## INSTRUCTIONS FOR ONLINE APPLICATION

Annexure –‘B’

Link for applying online - [www.srhqpb.in](http://www.srhqpb.in)

### Instructions to Candidates: -

- (i) The willing Retired Officers will have to click on the link. The link will lead to the application format in which the Retired Officers need to fill up the required particulars.
- (ii) The application format has to be filled up carefully and after the Retired Officers is satisfied that all the particulars have been correctly filled up, he/she should register. Once registered the Retired Officers will not be able to make any change in the application.
- (iii) After registration, a unique application number will be allotted to the Retired Officers and the Officer should download and take a print of the filled in application from the portal in PDF format.
- (iv) In the print out, latest photograph of the Officer should be affixed in the space provided and his/her signature should be affixed in the space provided.
- (v) **The application completed in all respect, PPO Copy & any other relevant documents, should be scanned and uploaded in the portal.**
- (vi) Retired Officers can thereafter login either by using PPO Number or “Application number & date of birth” for uploading above scanned copies by using the “Upload the application” option in the portal.
- (vii) Retired Officers can also download acknowledgement for the submission of his/her application. The Retired Officers may use the unique application number to check the status of his application/ instructions later on.
- (viii) For any assistance required with regard to the above **Shri N.Sandesh Kumar, S&WI/PCPO/O/MAS** may be contacted in the mobile number **9790852863** during office hours.

*D. I. Sathu*

ToR of the Work Assigned by Officers for Re-Engagement of Consultants at Electrical Dept:

Office of retired Gazetted officers (Re-engaged) in exigencies of services in Construction unit

**(I) Electrical OHE Work**

1. Monitoring and ensuring preparation of Tender Schedules for the sanctioned works in progress.
2. Preparation and approval of wiring plans and sectioning diagrams
3. Verification and approval of LOD, SED and CSD submitted by the contractor for OHE. Approval of SP/SSP layout plans, Earth mat calculations, Testing and commissioning of TSS.
4. Liaison with TNEB authorities for obtaining DCW estimates for arranging power supply to TSS.
5. Joint Inspection with Engineering officials for obtaining track centres and finalizing SRJ locations.
6. Joint Inspection with Signal department for provision of AT at station and LC's and obtaining of bonding plans and SIP
7. Execution of work (OHE & TSS) at site as per the terms and conditions of agreement.
8. Clearance studies for ROB/RUB overline structures.
9. Monitoring of OHE modification activities in Station Redevelopment works

**II) Electrical General Work**

1. Preparation of Tender Schedules for the Electrical General Works like Wiring, Lifts, escalators, HVAC, Shifting of utilities with the help of site supervisor.
2. Monitoring the execution of works at site as per the LOA and agreement conditions and reporting the progress'
3. Liaison with TNEB authorities for obtaining DCW estimates for pertaining to shifting of utilities infringing the work execution and obtaining Power Supply Connection.
4. Follow up with TNEB officials, for executing the work of shifting of utilities
5. Joint inspection and co-ordinating with Engineering Department officials during execution of wiring works, lifts and Escalators
6. Monitoring of Electrical General activities in Station Redevelopment works

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Duties of retired Gazetted officers (Re-engaged) in exigencies of services in Traction Training School (ZETTC-AVD)

1. He is in-charge of Training School of Zonal Railway for training of electric traction, maintenance and operating staff as per para 10110 of ACTM Vol. I
2. He shall be responsible for:
  - Estimation of current training needs for maintenance and operating staff of the Railway;
  - Organising and imparting stipulated training for the maintenance and operating staff of the Railway;
  - Planning for future training needs keeping in view the expansions, increase in traffic, induction of newer technology and to keep the training staff and the trainers updated with newer technology;
  - He will be responsible for equipping the training school with modern aids of teachings
  - Up-keep of the training school and its environment in keeping with the atmosphere required for learning.

Duties of retired Gazetted officers (Re-engaged) in exigencies of services in Electrical General Services- Coaching Side

1. Maintenance and upkeep of all the electrical installations /assets of Electrical coaching and powerside.
2. Daily monitoring, planning and supervision of TL & AC coaches and Powerside including breakdown trains and RAs
3. Ensuring proper platform attention (Electrical) to passing trains in major stations.
4. Coordination with Other Departments for maintaining train operations and attention to en-route electrical failures.
5. Coordination with POH workshops for proper attention to coaches.
6. Energy Management in Coaching.
7. Periodical reporting of failures to RDSO and compliance of RDSO SMI and modifications pertaining to Coaching.
8. All matters related to works contracts and stores in his jurisdiction.
9. All matters related to MSG meetings and compliance of the recommendations.
10. Ensuring timely restoration in case of unusualls
11. Compliance of inspection notes of higher authorities.
12. Any other work assigned by Sr. DEE(G)/DEE(G).

*d. J. Jark*

Duties of retired Gazetted officers (Re-engaged) in exigencies of services in Electrical General Services - Power Side

1. Inspection, Installation and maintenance of Lifts and Escalators, Solar Panels and Wind Turbines.
2. Renewable Energies.
3. Net Zero Emission and Carbon Neutrality.
4. Energy Management and Energy Efficiency Measures.
5. Monitoring of Diesel Genset
6. Periodical reporting of failures to RDSO and compliance of RDSO SMI and modifications pertaining to Powerside.
7. All matters related to works contracts and stores in his jurisdiction.
8. Co-ordination with SEB authorities.
9. Amrit Bharat Related Works.
10. All matters related to MSG meetings and compliance of the recommendations.
9. Ensuring timely restoration in case of unusualls
10. Compliance of inspection notes of higher authorities.
11. Any other work assigned by Sr.DEE(G)/DEE(G).

Duties of Retired gazetted officers (Re-engaged) in exigencies of services in Electrical TRD

1. He is in charge officer in the maintenance and operation of OHE, PSI installations under his jurisdiction. Liaison with supply authorities to ensure reliability of power supply.
2. He should monitor TPC and give suitable instructions to isolate faulty section and to restore power supply.
3. Break down gangs are in good fettle to deal with all break downs
4. Any other works assigned by Sr.DEE/TRD.
5. He should maintain the section as per ACTM para10107(2) of ACTM Volume-I (General).
6. Periodical inspections are to be carried out as per schedule.

Duties of Retired gazetted officers (Re-engaged) in exigencies of services in Electrical- Rolling Stock

1. He is in charge officer in the maintenance of Loco shed as per ACTM para No 10108.
2. He is fully responsible for proper and efficient functioning of all equipment under his control and ensuring standard workmanship of repair and maintenance works carried out.
3. Periodic inspection of sub-ordinate offices and stores.
4. Any other works assigned by Sr.DEE/RS.

*A. S. Sark*

Duties of Retired gazetted officers (Re- engaged) in exigencies of services in Electrical - Loco Operations:

1. He is in charge officer in the operation & maintenance of electric Loco outside the Electric locoshed as per ACTM para 10109.
2. He has to represent on behalf of Electrical department with all technical and organisational matters connected with the operation of rolling stock such as requirements of loco to meet & suit the traffic requirements.
3. Plan and requirements of crew then and there.
4. Close liaison with operating Dept for maximum utilisation of locos
5. Updation of Rules and regulations as per latest circulars and ensuring feeding of ICMS faults by loco pilots at ccc office.
6. Any other works assigned by Sr. DEE/OP.

*J. S. S. S.*